**Request for Quotation (RFQ)**

**For: Development of Proposal Management System (PrMS)**

**Issued by: Child in Need Institute (CINI)**

**Date of Issue: 12th August 2025** **1.**

**IntroductionChild in Need Institute (CINI)**invites quotations from qualified software development firms/agencies to design, develop, test, and deploy a web-based, screen-responsive **Proposal Management System (PrMS)**. The system will manage end-to-end project proposal workflows, integrate AI features, and offer real-time tracking and notification capabilities. **2. Scope of Work**The selected vendor will be responsible for delivering the following:**A. System Deliverables**

* Submission of final Software Requirement Specification (SRS) document.
* Design and development of a screen-responsive, browser-based platform (not a mobile app).
* Integration of an AI-Powered Summary Generator using ChatGPT/OpenAI APIs (100 document summaries/month).
* Integration with WhatsApp and email notification system (Google Workspace SMTP).
* Integration with CINI&apos;s internal systems where relevant.
* Versioning System that stores both the original document and AI-generated summary.
* Metadata Capture for uploaded files (upload date, uploader name, file type, links).
* Development of a dashboard with filters and visual representation of:
1. Proposal status
2. Stage-wise breakdown
3. Pending actions by user/role
* Auto-alerts for approvals, rejections, returns, and submissions via email and WhatsApp.
* Admin Panel for role/user management, configurable by Admin, linked with CINI&apos;s Employee Master.
* Final handover of full application code and documentation to CINI.

**B. Key Functional Modules**

* Proposal submission interface (with file/link upload)
* Workflow tracking by status (New, Designing, Preparation, Endorsement, Finalization, Approved)
* Role-based access (User Type 1 (Initiator), User Type 2, User Type 3, User Type 4, User Type 5, User Type 6, User Type 7 (Admin))
* Dashboard with downloadable logs
* Logs for version changes and actions by user

**3. Timeline**The total duration for development, testing, and final deployment shall not exceed **8 weeks** from the date of award.